

Explanation of variances – pro forma

Name of smaller authority: [REDACTED]
 County area (local councils and parishes/parish councils): [REDACTED]

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,630	16,632				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	Increased Income from Burial Ground of £1,800
2 Precept or Rates and Levies	6,500	6,500	0	0.00%	NO		
3 Total Other Receipts	1,531	3,349	1,818	118.75%	YES		Increased Income from Burials of £1,800
4 Staff Costs	1,244	1,729	485	38.99%	YES		4 additional burials during the year - £462
5 Loan Interest/Capital Repayment	1,361	1,361	0	0.00%	NO		
6 All Other Payments	3,424	5,611	2,187	63.87%	YES		Purchase of 2 dog waste/filter bins £800, trees works £900, election costs 1st instalment £180, course fees £230
7 Balances Carried Forward	16,632	17,780				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	16,632	17,780			YES	EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	Increased Income from Burial Ground, being held towards purchase of Lych Gate, builders estimates
9 Total Fixed Assets plus Other Long Term Investments and As	23,443	23,443	0	0.00%	NO		
10 Total Borrowings	13,171	12,413	-758	5.76%	NO	VARIANCE EXPLANATION NOT REQUIRED	

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable