

**Explanation of variances – pro forma**

Name of smaller authority: **Kirkby Fleetham with Parishes Parish Council**  
 County area (local councils and parish meetings only):

**Insert figures from Section 2 of the AGAR in all Blue highlighted boxes**  
**Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:**

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	13,047	14,630					
2 Precept or Rates and Levies	6,500	6,500	0	0.00%	NO		
3 Total Other Receipts	1,825	1,531	-294	16.11%	YES		Var refund 2017/18 £940, 2018/19 £336 (-504) Additional income from burials 2018/19 £310
4 Staff Costs	1,034	1,244	210	20.31%	YES		Payments changed from 10 to 12 months, cost £212. Minuted 15.05.2018 under Finance minute 1a(i)
5 Loan Interest/Capital Repayment	1,361	1,361	0	0.00%	NO		
6 All Other Payments	4,347	3,424	-923	21.23%	YES		2017/18 Additional costs for tree work and replacement trees (£419), First Aid training following installation of defibrillator (£340) and YLCA Course Fees (£115)
7 Balances Carried Forward	14,630	16,632					
8 Total Cash and Short Term Investments	14,630	16,632					
9 Total Fixed Assets plus Other Long Term Investments and As	23,443	23,443	0	0.00%	NO		
10 Total Borrowings	13,995	13,171	-724	5.21%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

**EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES**

**VARIANCE EXPLANATION NOT REQUIRED**

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Parish Council income £8880 for 2018/19, expenditure £4427 but election costs to be covered 2019/20 Burial Ground balances £7,900 allocated towards Lych Gate, cost approx £7000 and contingency of £1500 as income irregular.