

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 17 July 2025 at 7:00 pm.

Present: Parish Councillors: C Walker (Chair), A Edwards-Heathcote, J Lamperd, M Wall and R Henderson. County Councillor Wilkinson. Parish Clerk/RFO: N Lowe. Public in attendance: Three.

Residents raised the following issues before the meeting:

Kirkby Fleetham Village Sign, Lowfield Lane

A resident raised that the Kirkby Fleetham Village Sign on Lowfield Lane has not been fixed. It is wonky after being hit by a tractor. The Clerk will follow up with Highways after reporting the issue in March.

30-mph Sign, Lumley Lane, Kirkby Fleetham

A resident asked if the 30-mph sign on Lumley Lane, Kirkby Fleetham, could be relocated further outside the village boundary to accommodate the new property developments in Kirkby Fleetham and help reduce the speed of traffic into the village.

The Councillors have agreed for the Clerk to contact Highways and request the relocation.

1. Apologies

There were no apologies.

2. Minutes of the Parish Council Meeting held on Thursday, 19 June 2025, were accepted as an accurate record of the meeting proceedings and signed.

Acceptance was proposed by Cllr Walker and seconded by Cllr Wall.

3. Matters to Report

Overgrown hedge

The Parish Council contacted the owner of the field, which had an overgrown hedge encroaching on the left-hand corner of Lowfield Lane and the bottom end of the Village Green. The owner has confirmed that they will sort the hazard.

GF Bus shelter

The bus shelter has been repaired. The Parish Council will pay the bill, and then invoice the person responsible directly.

Financial Statements 2024/2025

The Annual Governance and Accountability Return (AGAR) 2024/25 has been emailed to the Smaller Authorities' Auditor. An automated message has been received, and the AGAR is now in the processing queue.

Flag

The flag pole was lowered and partially cleaned. The new Yorkshire flag is now flying.

4. Burial Grounds

a) Parish Cemetery

The Councillors agreed to keep an eye on the mole hills before hiring pest control to treat the issue.

The black bin has not been emptied for a few weeks. After a complaint to North Yorkshire Council, the bin has finally been emptied.

It was agreed to cut the meadow grass in the Cemetery in early August.

b) St Mary's Churchyard

The contractor has confirmed that the grass cutting will commence shortly.

c) St Andrew's Churchyard

St Andrew's church is to be sold at auction on 18 July 2025. The council will endeavour to find out the outcome of the auction in due course.

5. Correspondence

YLCA Training (0107/25), YLCA Weekly News and Notifications (0207/25), North Yorkshire Council Parish Liaison: Parish Update June 2025 (0307/25), Additional Flying RAF Leeming (0407/25), North Yorkshire Council - Town & Parish Council Survey (0507/25), North Yorkshire Parish Liaison: Upcoming improvements to the Waste and Recycling service in the former Hambleton area (0607/25), Community Building Programme (0707/25), Consultation by North Yorkshire Council (Minerals & Waste)NY/2025/0051/FUL (0807/25), Assets of Community Value - information (0907/25), A684 Morton on Swale Bridge repairs (1007/25), Bridleways (1107/25).

These were all circulated via email.

6. Finance

a) It was resolved to pay the following, and the payments were signed accordingly:

Chq	Amount	Payee	Service
BACS		N.Lowe	Wages for July
BACS	£340.80	CE & CM Walker Ltd	Parish Grasscutting - Inv 25523
BACS	£600.00	North Yorkshire Council	Little Fencote Defibrillator post - Inv 490105206

This was proposed by Cllr Walker and seconded by Cllr Edwards-Heathcote.

b) Income:

The Parish has received zero income this month.

7. Planning

a) Application

ZB25/01028/FUL: Conversion, Extension and Alteration of Existing Former Agricultural Buildings to Form Additional Living Accommodation to Existing Dwellinghouse, and Demolition of Existing Agricultural Dutch Barn and Replacement with a Detached Garage and Home Office/Gym.

Location: Glebe Farm, Low Street, Kirkby Fleetham, Northallerton

Applicant: Mr C Cumming

The Council raised no observations on the development; however, it was noted that there is evidence of flooding on Low Street in the vicinity of the proposed development, and all measures to mitigate flooding should be considered.

ZB25/01028/FUL: Application for reserved matter following Outline permission (for construction of 1.no Dwelling (Use Class C3) with all matters reserved except access 22/00806/OUT)

Location: Land West Of 15 Lumley Lane, Kirkby Fleetham, North Yorkshire

Applicant: Mr Simon Cotton

The Council recognises that outline consent has already been granted and therefore raised no fundamental objections to the property. It did, however, raise the following detailed concerns and queries:

There is evidence of flooding at the western end of Lumley Lane over many years, and all efforts to mitigate this should be considered. Accordingly, it is suggested that the drive should

be made of a permeable material, rather than tarmac, as specified.

The permission is sought for a dwelling house Class C3, however, recognising that the applicants address is the adjacent Black Horse Inn and that the Council is aware of a forthcoming Leisure development by the Inn owners situated directly behind the Inn and behind the proposed dwellinghouse plot, the Council seek clarification of whether the dwellinghouse will be linked in any way to the Inn or the prospective Leisure development.

The security arrangements specify a security light on all four corners of the property. The Council, as well as some nearby homeowners, expressed concern about the excessive glare and light pollution caused by this many lights.

The ownership of the hedge on the west side of the plot is understood to belong to the owners of the adjacent paddock; this needs to be taken into account when positioning new fencing.

b) Outcomes

None

8. Community Transport and Social Care

Community Transport

The village bus service continues to run mainly on schedule. The Council still awaits an update on future bus route planning from the Combined Authority throughout North Yorkshire.

Social Care

This work on briefing villagers on the available free support continues.

The 10th outing of the Fleetham & Fencotes Outings Group successfully took place at Thornton Hall Gardens.

9. Kirkby Fleetham Village School

The Parish Council received several emails regarding the registration of community assets.

The Councillors agreed to register the school as an Asset of Community Value, but will first seek permission from the Langton on Swale Educational Foundation trustees to determine whether the School Cottage should be included in this registration application.

10. Review of the Council's policies, procedures and practices

The following had all been circulated for consideration before the meeting:

- a) **Burial Regulations** – Cllr Walker proposed that the updated Burial Regulations as of July 2025 be accepted and adopted by the Parish Council immediately, and Cllr Wall seconded this. It was resolved to adopt the Burial Regulations.
- b) **Business Continuity Plan** – Cllr Walker proposed that the updated Business Continuity Plan as of July 2025 be accepted and adopted by the Parish Council immediately, which Cllr Wall seconded. It was resolved to adopt the Business Continuity Plan.
- c) **Data Protection Policy** – Cllr Walker proposed that the updated Data Protection Policy as of July 2025 be accepted and adopted by the Parish Council with immediate effect, and Cllr Wall seconded this. It was resolved to adopt the Data Protection Policy.
- d) **Procedure for Co-Option of a New Councillor** – Cllr Walker proposed that the updated Procedure for Co-Option of a New Councillor as of July 2025 be accepted and adopted by the Parish Council with immediate effect, and Cllr Wall seconded this. It was resolved to adopt the Procedure for Co-Option of a New Councillor.

11. Any Other Business

Waste

Residents have complained about the large piles of what is believed to be sewage waste in a field off Low Street. During high winds, the smell is foul.

It was agreed to contract the farm in question to ascertain the reasons why the piles have remained in the field for so long.

The meeting closed at 9:00 pm.

Date of Next Meeting: 18 September 2025.