Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 15th July 2021 at 7.30pm.

Present: Parish Councillors: Mrs Herbert, Mr Jones, Mr Coop, Mr Walker, Mrs Booth and County Councillor Wilkinson

1. **Apologies:** District Councillor Phillips

2. **Minutes of the Parish Council Meeting held on Thursday, 17th June 2021** were accepted and signature agreed.

   Acceptance was proposed by Cllr Herbert and seconded by Cllr Coop.

3. **Matters to Report**

Feast:	The Clerk has requested for CE & CM Walker Limited to cut grass in Parish ready for the Year's Annual Show starting Saturday 07 August 2021.
Defibrillator:	The Clerk has registered the defibrillator on The Circuit database.
Logging Trucks:	Planning have been unable to find any recent applications for logging or similar forestry applications in the last six months in the area.
Fly Tipping:	Hambleton District Council has responded regarding the large number of tyres stored at Village Farm, Lumley Lane. Environmental Health have stated that there is no issue with the amount of tyres stored but will warn Village Farm not to burn the tyres.

4. **Burial Ground**

   a) **Fencote**

   The additional garden waste licence has been ordered and dispatched.

   The hedges at the entrance of the Burial Ground have become overgrown. The clerk will arrange for the top and sides to be trimmed.

   The Councillors discussed giving the Burial Ground a name ready for when the lychgate is installed. The Councillors will think of ideas ready for the next Burial Authority meeting.

   b) **St Mary's Churchyard**

   Due to the amount of grass cuttings, compost bins need to be made for St Mary's. A local resident has a number of spare pallets which can be made into a compost bin. It was agreed to accept the offer of resident and the Councillors will meet to build a compost bin.

5. **Correspondence**

The Queen's Platinum Jubilee Beacons (0107/21), The Rural Bulletins (0207/20), NYCC bulletins (0307/21), Safer Hambleton Hub Newsletter (0407/21), White Rose Updates (0507/21), Weekly Briefing for Town & Parish Councils (0607/21), Hambleton & Richmondshire Rural Transport & Access Partnership meeting minutes - 7th June 2021 (0707/21), YLCA Joint Annual Meeting (0707/21), Parish Council Guide for Affordable Housing (0807/21), Training E-Bulletins (0907/21), Littering Signs - Reminder (1007/21), HM Land Registry (HMLR) Parish Land Ownership Survey

(1107/21), Law and Governance bulletin - 9 July, 2021 (1207/21), Report of Accident on Fleetham Lane (1307/21).

These were all circulated via email.

Also circulated 'Clerks and Councils Direct 'July 2021 Issue 136 (1407/21).

Litter Signs: Hambleton District Council emailed the Parish Council asking whether the Parish Council would be interested in anti-littering signs for major through routes in the villages. The Councillors all agreed to accept this offer. The Clerk will respond to Hambleton District Council.

6. Finance

a) It was resolved to pay the following and cheques were signed accordingly:

N. Lowe wages for June to date + £3.40 for stamps (chq 328)
CE & CM Walker Limited £264.00 for for grass cutting the greens - Inv 21138 (chq 329)

This was proposed by Cllr Coop and seconded by Cllr Walker.

b) Income:

There has been no income in the period.

7. Planning

a) Application

Proposal: **21/01327/CAT:** Works to trees in a conservation area. Additional work required to works approved on application 20/01166/CAT

Location: The Manor House 16 The Green Kirkby Fleetham Northallerton
Applicant: Mrs Charlotte Denny

Councillors had no objections.

Proposal: **21/01362/FUL:** Proposals for the installation of a solar photovoltaic array/solar farm with associated infrastructure

Location: OS Field 6800 Fence Dike Lane Scruton North Yorkshire
Applicant: Lightrock Power Ltd

The Councillors would like to make the following comments:

- That the existing hedges not be removed.
- Concerns that the Solar Farm will be viewable until the landscaping has fully matured.
- Concerned about the reduction of greenspace.
- The Solar Farm should be moved away from Fence Dyke Lane.

b) Outcomes

No Outcomes

8. **Progress Report re Solar Farm Grant**

   a) **Construction**

   Lightsource has suggested the best option would be to follow up again regarding a site visit in a few months time. This should allow enough time for finishing works to be completed and for national restrictions regarding covid to hopefully have eased further.

   Lightsource also confirmed they will be in touch shortly regarding the community benefit.

   b) **Grants**

   Lychgate It was agreed that the funding for the Lychgate can be considered as secured in accordance with the Parish Regulations, the details of actual payment date of Hambleton District Council portion of funding to be determined in order to progress award of the contract.

9. **Quiet Lanes**

   Cllr Wilkinson has not received a response from Highways and will chase them for information on Quiet Lanes. Cllr Herbert will contact the Quiet Lanes Champion to get in touch with Cllr Wilkinson.

10. **Review of the Council's policies, procedures and practices**

    The following had all been circulated prior to the meeting:

    a) **Data Protection Policy**

    Cllr Jones proposed these should be accepted and this was seconded by Cllr Booth. It was resolved to adopt the Data Protection Policy.

    b) **Burial Ground Regulations**

    It was agreed to delay the review of the Burial Ground Regulations to September.

    c) **Freedom of Information and Publication Scheme**

    Cllr Jones proposed these should be accepted and this was seconded by Cllr Booth. It was resolved to adopt the Freedom of Information and Publication Scheme.

11. **Charity Groups**

    Cllr Booth believes the charities registered in the Parish should report to the Parish Council on an annual basis. The Clerk will check with YLCA to check. The Parish Council will identify the local charities and invite them to the next annual meeting.

12. **Risk Assessments**

    The Parish Council has conducted risk assessments throughout the Parish. The Councillors will pass notes from the risk assessments to the Clerk, who will type them up and distribute them onto the Councillors. The actions from the risk assessments will then be actioned.

    The goal post on the Kirkby Fleetham village green has become wobbly. A key is needed to tighten the posts. Unfortunately this key can't be found. Cllr Jones will contact a locksmith to check the lock on the goal posts.

13. Any Other Business

Accident on Fleetham Lane:	A road accident happened on Fleetham Lane. A compressor weighing 2½ ton broke away from the vehicle towing it, due to the shearing of the chassis and tow bar structure. It's possible the state of the road contributed to the incident. Cllr Wilkinson requested information on the accident to check if the road requires speed limitation between the villages, or the road to be in a better state of repair.
Community Speedwatch:	The Police have authorised all seven locations which were identified as suitable places for the Parish to speedwatch. Cllr Jones will arrange the team's training which will enable the team to start the community speedwatch.
Byelaw:	The Department of Communities and Local Government (DCLG) have supplied Cllr Jones with a model Byelaw. Cllr Jones will draft the local byelaw for September's meeting.
September Agenda Items:	Review of the Council's policies, procedures and practices and Village Green Byelaw

Meeting closed at 9.35pm.

Date of Next Meeting: Thursday, 16th September 2021 at 7:30pm.