

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting – 19 January 2023 at 7.30 pm.

Present: Parish Councillors: Mr Jones, Mr Walker, Mrs Herbert, County Councillor Wilkinson and 2 Residents.

There were no issues raised by residents

1. Apologies

District Councillor Phillips

2. **Minutes of the Parish Council Meeting held on Thursday, 17 November 2022** were accepted as an accurate record of the meeting proceedings and signature agreed upon.

Acceptance was proposed by Cllr Jones and seconded by Cllr Herbert.

3. Matters to Report

Highways

Highways responded to the meeting notes and the action points sent from the Clerk to all Stakeholders. The Councillors thought the response by email by the Project Engineer was an inadequate form of response to a formal letter. The Parish Council have asked for a more formal response for our records and from which to consider escalation of our requests in the matter of speed concerns. Cllr Wilkinson will contact Highways to ascertain if Highways received a copy of the vehicle speed data.

Flagpole Maintenance

Due to unforeseen circumstances, the service of the village flagpole has had to be rescheduled. It is now re-booked for the week commencing 06 February 2023.

Risk Assessments

The Clerk typed up the notes from the risk assessments undertaken in November and distributed them to the Councillors. The Councillors will review the outstanding maintenance actions identified in the coming months to avoid a repetition on future assessments.

Women's Institute

The daffodil bulbs from the Kirkby Fleetham Women's Institute donated to the parish in memory of four members who have died over recent years have been planted within the Parish.

Asset Register

The Clerk will investigate if the picnic table recorded on the register was now owned by the Parish Council or the Village Hall.

4. Burial Grounds

a) Parish Cemetery

The Clerk has organised for a pest controller to resolve the mole infestation.

The groundsman for the Parish Cemetery and St Mary's cemetery has informed the Council he will not continue his contract in 2023. The Clerk will create a document of the list of works that is required for both locations and send it to Councillors. The Clerk will liaise with potential contractor replacements.

The Clerk will update the Maintenance Rota for 2023 and circulate it.

b) St Mary's Churchyard

The Council has received an initial quote for the proposed plan to erect a fence alongside the churchyard and parallel to Kirkby Fleetham Hall. The Councillors agreed they require more detail

of the work quoted and requested a second quote be sourced. Cllr Herbert will obtain a second quote.

c) St Andrew's Churchyard

No further communication has been received from the Diocese of Leeds regarding a further public meeting to set out the proposals for the relocation of tombstones. This was a step set out by the Commissioners Case Officer.

Following the headstone stability that Hambleton District Council commissioned in June 2022, and further to the detail in our November 2022 parish council meeting minutes. A decision on the number of stones to be repaired cannot be finalised until the actual number to be moved at the church has been confirmed for a firm quotation. The possibility of some of the other stones being repaired by a local contractor employed by the Council, is being looked at, with the work to start in the New Year.

There are multiple molehills in St Andrew's churchyard. The Clerk is to contract Hambleton District Council to deal with the problem.

5. Correspondence

Richmond (Yorks) ACC 23/11/22 (0101/23), Civility and Respect - Latest newsletter (0201/23), The Rural Bulletins (0301/23), NYCC bulletins (0401/23), White Rose Updates (0501/23), Training E-Bulletins (0601/23), Parish Council of Kirkby Fleetham with Fencotes Meeting (0701/23), Agenda for Hambleton & Richmondshire Rural Transport & Access Partnership meeting (0801/23), Have your say on how anti-social behaviour offenders make amends in North Yorkshire and York (0901/23), NALC Chief Executives Bulletins (1001/23), 20s Plenty New Year ZOOM (1101/23), YLCA Hambleton Branch meeting 15 February 2023 (1201/23), Draft Parish Charter Consultation (1301/23), raining & Discussion Forum Bulletin (1401/23), Kirkby Fleetham PC update (1501/23), Kirkby Fleetham PC update (1601/23), Kirkby Fleetham PC update (1701/23), Kirkby Fleetham PC update (1801/23), Kirkby Fleetham PC update (1901/23),

These were all circulated via email.

Trees on Kirkby Lane

The Council has had reports from residents of the need to crown lift trees on Kirkby Lane at the top of Butchers Bank. As the trees are over hanging the public highway, large farm machinery and heavy goods vehicles are colliding with overhanging branches, restricting this route for these types of vehicles. The Clerk will report the issue to NYCC, Highways on the Parish Portal.

Memorial Bench

The Parish Council received a request from a family to install a memorial bench on the village green in Kirkby Fleetham. The Councillors all supported the request in principle. The family is to place the bench and ensure that the bench is loose, not mounted, and does not cause an obstruction. The family must retain ownership of the bench and keep up its maintenance. The Council also reserves the right to remove the bench without notice if the bench becomes a health and safety concern.

6. Finance

a) Parish Council Insurance Policy

It was proposed by Cllr Jones and seconded by Cllr Walker that the Council renew its Local Council Insurance Policy with BHIB Ltd for a further 12 months, at a cost of £521.62, with effect from 1st January 2023.

b) It was resolved to pay the following and the cheques were signed accordingly:

Chq	Amount	Payee	Service
375		N.Lowe	Wages for Dec and Jan
376	£120.00	HMRC	Income tax
377	£521.62	BHIB	Local Councils Insurance Renewal

378	£600.00	NYCC	VAS signpost
43	£ 40.00	WK Stubbs & Sons	Hedge Trimming at Parish Cemetery
44	£555.00	RA Burton-White	Garden Services at Parish Cemetery
379	£630.00	RA Burton-White	Garden Services at St Mary's
	£346.80	Defib Warehouse	Defibrillator battery

This was proposed by Cllr Jones and seconded by Cllr Walker

c) Income:

There has been no income.

d) Bankline - Online Banking Systems

The transition to moving the parish council accounts to online banking is progressing well. All users have now been registered on the Bankline system. The Councillors agreed to conduct a first e-payment this month to test and capture processes, through the approved payment to Defib Warehouse on the Bankline system.

7. Planning

a) Application

Proposal: **22/02493/FUL:** Works to fell 2no Trees and works to a Tree in a Conservation Area

Location: Hibray Lumley Lane Kirkby Fleetham Northallerton

Applicant: Mr Tom Duffield

The Councillors had no objections (retrospective entry from 22 December 2022).

b) Outcomes

Outcome: **22/02493/FUL:** Works to fell 2no Trees and works to a Tree in a Conservation Area

Location: Hibray Lumley Lane Kirkby Fleetham Northallerton

Applicant: Mr Tom Duffield

The planning application was granted

8. Playground

Cllr Jones has created an early draft letter to Mr Lawson, requesting outline permission to place a village play park on the Kirkby Fleetham village green. The Councillors agreed to meet to Identify possible locations and age range of a potential playground before Cllr Jones completes the letter.

9. Solar Farm Grants

The Parish Council discussed and updated the Lychgate project. No new applications have been received.

The Goalposts and Vehicle Activated Sign have arrived, and have been assembled / installed and are both now in operation within the Parish.

The Clerk has published a list of applications received with a detailed breakdown of the Parish Council's decision on each application. The Clerk will update the document, publish it on the Parish website each month, and forward it to the Councillors.

10. York and North Yorkshire Double Devolution

The consultation on the proposed York and North Yorkshire devolution deal ended on 16 December 2022 and received 2200 contributions from the public.

The proposed deal, if agreed upon, will see the creation of a combined authority between the City of York Council and the new North Yorkshire Council to be chaired by a directly elected mayor. If progressed, the combined authority will come into existence in late 2023, with the mayoral election scheduled for May 2024.

It is important to emphasise that both City of York Council and North Yorkshire Council will continue to exist in addition to the new combined authority.

11. Co-option of Parish Councillor

A letter was printed and delivered around the Parish informing residents of the two Parish Councillors' vacancies. The Clerk has received positive interest from some residents in applying for the vacant positions.

12. Any Other business

Chapel Crescent, Great Fencote

Multiple households of Great Fencote have raised verbal complaints about the obstruction of a shrub/bush extending over the fence to the pavement outside the property. Councillors having sort but failed to secure an informal resolution with the tenant agreed for the Clerk to write to the landlord about these complaints. Cllr Jones will draft the letter.

Draft Parish Charter

North Yorkshire County Council approved a draft parish charter and a consultation approach on the draft charter at a meeting of their executive on Tuesday 10 January 2023. This important document sets out how North Yorkshire Council and parishes will work together under a unitary council.

North Yorkshire Council are inviting Councils to take part in this initial consultation on the draft Parish Charter. The consultation will run for a 12-week period from 18 January to 12 April 2023. The Councillors agreed to discuss the Parish Charter in upcoming council meetings and submit a response before the deadline.

There will be parish liaison drop-in session in each district/borough council area during February. The meetings will be attended by Senior Officers and volunteers representing parishes that have been involved in the development of the draft charter. The meetings have been arranged to coincide with the consultation.

Working Together Meeting

The Kirkby Fleetham Village Hall, Parish Council, Fleetham Players, Kirkby Fleetham Primary School, Kirkby Fleetham Feast and Church agreed to participate in a group discussion to work in partnership to plan events to avoid diary clashes by the way of collaboration and shared resources. The meetings are to be convened on a quarterly basis.

An events calendar has been created to share on the parish website.

The meeting closed at 9:03 pm.

Date of Next Meeting: 16 February 2023.