

Kirkby Fleetham with Fencotes Parish Council

Minutes of meeting –20th January 2022 at 7.30 pm.

Present: Parish Councillors: Mrs Herbert, Mr Jones, Mr Coop, Mr Walker, Mrs Booth and 1 resident.

There were no issues from residents

1. **Apologies:** District Councillor Phillips and County Councillor Wilkinson
2. **Minutes of the Parish Council Meeting held on Thursday, 18th November 2021** were accepted and signature agreed.

Acceptance was proposed by Cllr Booth and seconded by Cllr Jones.

3. **Matters to Report**

Flooding: Yorkshire Water have updated the clerk that they have not been able to find any leaking assets at Todd Lane and Fleetham Lane, outside Little Fencote.

Road Markings: Highways are waiting for one of their Engineers to carry out a review of the road markings outside this school and will update the Parish Council directly with their findings.

The Parish Council requested additional signs to promote the presence of the school to road users. An Engineer has visited the area and advised Highways that there are school advisory signs on both sides of the school within the village. These meet all current regulations for school warning signs and additional signage is not deemed appropriate.

4. **Burial Ground**

a) **Fencote**

The Clerk has organised for all of the identified mounds to be levelled. Currently, none have been levelled.

The Council copied in Rishi Sunak MP to the Council's response objecting to the Department for the Environment, Food and Rural Affairs (DEFRA) consultation into amending the Environmental Permitting 2016 Regulations. Rishi Sunak kindly replied and contacted DEFRA and asked for a formal Government reply. The Council received a reply from Rebecca Pow MP. However, the Councillors felt that the Government reply didn't answer the Council's questions satisfactorily. The Councillors agreed for Cllr Booth to draft a letter to Rishi Sunak MP to convey the Council's views.

b) **St Mary's Churchyard**

The Clerk has written to the owners of Kirkby Fleetham Hall to inform them of the poor condition boundary wall.

Following the Parish Council's request, the Lower Swale Church Warden has asked to meet the Council at St Mary's Churchyard to discuss the plan to erect a post and wire

fence along the 20-metre gap in the churchyard wall alongside the Hall to stop any dog from entering the grounds.

The Lower Swale Church Warden has asked the Parish Council to give him an idea of the proposed size, location and costings of a notice board informing the public of the conservation around St Mary's for the Parochial Church Council to agree.

c) St Andrew Churchyard

The Parish Council received an update following the raised questions by the Councillors on the sale of St Andrew's. The Diocese/Arch Deacon's office is currently consulting on the proposed plans and will be liaising with stakeholders (including the community) over the next weeks and months.

The Councillors agreed for the Clerk to contact the Lower Swale Church Warden to confirm the timelines of these consultations and what their plans are to contact the community as a couple of months have passed since the last update.

5. Correspondence

Bilsdale TV Transmitter (0101/22), The Rural Bulletins (0201/22), NYCC bulletins (0301/22), North Yorkshire County Council – Update 1, November 2021 (0401/22), White Rose Updates (0501/22), Weekly Briefing for Town & Parish Councils (0601/22), Great Langton Bridge works complete (0701/22), Storm Arwen (0801/22), Hambleton & Richmondshire Rural Transport & Access Partnership meeting (0901/22), Training E-Bulletins (1001/22), Road closure (1101/22), YLCA Webinar Training Programme December 2021 - February 2022 (1201/22), Vehicle Activated Speed Signs (1301/22), Council meetings and face coverings - Covid-19 (1401/21), Hambleton District Council Budget Consultation (1501/21), Precept consultation (1601/22), Law and Governance Bulletin 23 December 2021 (1701/22) YLCA Hambleton Branch Meeting dates for 2022 (1801/22), 20s Plenty County Meeting 13 January 2022 (1901/22), North Yorkshire County Council - Enhanced Partnership Consultation (2001/22), Hambleton & Richmondshire Bus User Group meeting (2101/22), Change.org petition for councils in England to have the choice to meet remotely (2201/22), The Queen's Platinum Jubilee 2022 Updates (2301/22).

These were all circulated via email.

Also circulated 'Clerks and Councils Direct Jan 2022 Issue 139 (2401/22).

YLCA Consent: YLCA sends information to the Clerk of the Council who is asked to pass it on to all councillors. However, the YLCA is keen that their information is seen by as many councillors as possible and they would like to communicate with them about the YLCA and the National Association of Local Councils, their publications, information, guidance, branch meetings, events (including training) and activities. To do so YLCA needs their consent. The Councillors all agreed that they prefer for the Clerk to pass the information to the Councillors.

Hambleton and Richmondshire Bus User Group: The Council discussed the documents related to the Enhanced Partnership Plan (Bus Service Improvement Plan) consultation (2101/22), which went live last week. The Councillors agreed that Cllr Walker will summarise the documents received by email and publish the information onto Parish's InfoNet to allow residents the opportunity to complete the consultation before the closing date of 07 February 2022.

6. Finance

a) Parish Council Insurance Policy

It was proposed by Cllr Herbert and seconded by Cllr Jones that the Council take a Local Council Insurance Policy with BHIB Ltd for 12 months, with effect from 1st January 2022.

b) It was resolved to pay the following and cheques were signed accordingly:

N. Lowe wages for November to date (chq 341)
BHIB Ltd £481.60 for New Local Councils Policy (chq 342)
HMRC £180.80 for Income Tax - Oct, Nov and Jan (chq 343)
WK Stubbs £42.00 for Hedgetrimming at Parish Cemetery. (Chq40)

This was proposed by Cllr Walker and seconded by Cllr Jones.

c) Income:

There has been £50,384.54 Parish Council income.

7. Planning

a) Application

Proposal: **21/03049/FUL:** Conversion of two agricultural buildings to form one detached dwelling with associated storage

Location: Moorhills Lumley Lane Kirkby Fleetham Northallerton

Applicant: Mr & Mrs Garner

The Council acknowledges that the proposed planning application is beyond the development limits but has no objections as the plans are for the conversion of existing agricultural buildings.

b) Outcomes

Proposal: **18/01603/REM:** Application for approval of all reserved matters (access, appearance, landscaping, layout and scale) following outline approval 15/01543/OUT for construction of a dwellinghouse as amended by plans received by Hambleton District Council on 6 September 2021

Location: Land To The South West Of Prospect House Great Fencote North Yorkshire

Applicant: Mr Tim Brierley

This application was granted.

8. Solar Farm

a) Construction

There is no Solar Farm construction news.

b) Grants

The Council has received the community grant money from Lightsource BP.

The Councillors discussed the grant applications that the Council have received. The Councillors agreed for the Clerk to create a small grant application form to assist in financial management. Once completed, the Clerk will send a copy of the grant application form to each previous application.

Lychgate Cllr Walker drafted letters to 8 contractors requesting updated tenders for the construction of the Lychgate. Once the updated tenders are received. Cllr Walker will update the Councillors on a preferred tender.

9. Business Continuity Plan

In the recent Law and Governance Bulletin, the YLCA recommended that all local Councils and parish meetings need to be prepared for business interruption. The YLCA recommends a Business Continuity Plan in place to cater for those times when unexpected issues arise.

It was agreed that the Clerk would start creating Business Continuity Plan over the coming months.

10. Community Speedwatch/VAS

County Councillor Wilkinson applied for a grant towards the purchase of a Vehicle Activated Sign.

Highways have supplied the Council with details of the scheme and the costs involved. The Clerk will contact Highways to arrange an on-site meeting to identify suitable locations.

11. Village Hall Car Park

The Parish Council contacted the Kirkby Fleetham Village Hall Trustees to clarify who is responsible for the charging point and to check if there is Public Liability Insurance in place to cover the asset.

The Kirkby Fleetham Village Hall Trustees have confirmed to the Parish Council that they are responsible for the Electric Vehicle Charging Point and upon installation of the Electric Vehicle Charging Point at the Village Hall, the Trustees took out an indemnity policy in respect of public liability linked to the charging point for £10,000,000.

The Clerk will write to the owner of the Village Green to confirm the indemnity policy.

The Kirkby Fleetham Village Hall Trustees have confirmed they will meet to discuss the Village Hall Car Park ownership in the next few weeks.

Cllr Booth will contact North Yorkshire County Council for updated information on the land boundaries in the area.

12. Queens Platinum Jubilee

The Councillors agreed for Cllr Herbert to draft a letter to the 3 parish organisations inviting them to share in the planning for the Platinum Jubilee weekend starting June 2nd.

13. Any Other Business

No, any other business

The meeting closed at 9:35 pm.

Date of Next Meeting: Thursday, 17th February 2022 at 7:30 pm.