

Kirkby Fleetham with Fencotes Parish Council

Minutes of the Parish Council meeting held on 16 July 2026 at 7:00 pm at the Kirkby Fleetham Village Hall.

Present: Parish Councillors: C Walker (Chair), A Edwards-Heathcote, J Lamperd, M Wall, R Henderson and County Councillor Wilkinson. Parish Clerk/RFO: N Lowe. Public in attendance: One.

Public time

The Chair invited members of the public to make representations in respect of the business on the agenda, ask questions, or make any statements. The period of time designated for public participation shall not exceed ten minutes unless otherwise directed by the Chair.

Elm Tree

A resident reported that they had been told by an arborist that there is a diseased and dead elm tree which if falls could be a significant safety hazard and block Fleetham Lane. The Council will check if the tree is on Parish Council land.

Hogweed

Residents drew the attention of Cllr Walker to what appeared to be hogweed on Kirby Lane. It is on the left after Kirkby Fleetham top entrance. The Council have been told it is appears to be common hogweed rather than the giant variety.

1. Apologies

There were no apologies for absence received from councillors.

2. Minutes of the Parish Council Meeting held on Thursday, 18 June 2026

The minutes were approved and accepted as an accurate record of the meeting proceedings and signed.

3. Matters to Report

30 MPH Sign, Lumley Lane

County Councillor Wilkinson has shared the Council's request with the Traffic Engineering Team and they are looking into it. The Council agreed for the Clerk to contract Highways to ask if the 30-mph sign on the edge of Great Fencote and Todd Lane could also be relocated further outside the village boundary to help reduce the speed of traffic into the village at the same time as the original request.

Trees

The arborist has crown lifted and removed the epicormic growth around the base of the trees for those trees situated around the Parish village greens.

Black Horse Planning Application

Planning have requested additional information for the application. Many concerns have been flagged by several consultees regarding Highways, Public Rights of Way, Ecology and Drainage, these all need to be addressed. As well as impact on the residential amenity of the bungalow in the middle of it.

The description has been amended to include a clearer description of what is proposed. Planning has raised several discrepancies between the drawings that will be addressed in due course.

Signed.....

Chair

Planning are awaiting this information and amended drawings before re-consulting and re-advertising the proposal. A new site notice will go up once all the new details are confirmed. The Council will be informed when this is likely to be.

Planning have extended the deadline to August, but this will be extended again depending on when the new plans are received.

4. Burial Grounds

a. Parish Cemetery

The Parish Cemetery maintenance continues. The Council will continue to monitor the mole situation.

b. St Mary's Churchyard

There is no further news.

c. St Andrew's Churchyard

There is no further news on the sale of St Andrew's Churchyard.

5. Correspondence

YLCA Training (0107/26), YLCA Weekly News and Notifications (0207/26), Parish Liaison notices (0307/26), Automatic enrolment: Re-declaration of compliance submitted (0407/26), Planning Application for Battery Storage ZB26/00739/FUL (0507/26), Free 'Do not Knock' door stickers for older people (0607/26).

These were all circulated via email.

6. Finance

a. It was resolved to pay the following payments:

Chq	Amount	Payee	Service
BACS		N Lowe	Clerk's wages for July
BACS		N Lowe	Clerk's wages for August
BACS	£364.80	CE & CM Walker	Parish Grasscutting - Inv 26117
BACS	£58.20	HMRC	6 May to 5 July 2026 month 3 PAYE bill 2026 to 2027
BACS	£250.00	T Duffield	Crown raise trees on village greens
BACS	£205.00	AW Dick	2x full cut and spray gravel at the Parish Cemetery entrance and trim both entrance hedges

The Clerk's wages for August will be scheduled for payment in August 2026. The BACS payment signatories will be Cllr Walker and Cllr Edwards-Heathcote.

b. Income:

Parish savings account has received £58.41 in interest.

c. Financial Statements

The first quarter financial statements were circulated to the Councillors ahead of the meeting. The Bank Reconciliation prepared by the Clerk was signed-off as correct by the Council and was approved.

The Clerk will update the Financial Statements again for the October meeting.

Signed.....

Chair

7. Planning

a. Applications

There have been no new planning applications to consider.

ZB26/00563/FUL: Planning application for the construction of a Battery Energy Storage System (BESS) at Fence Dike Lane, Scruton

The Parish Council has liaised with Scruton Parish Council and both councils have submitted their respective responses to North Yorkshire Council Planning

b. Outcomes

ZB24/02344/MBN: Application to determine if prior approval is required for a proposed change of use of an agricultural building to form a single dwelling.

Location: Land South West Of Lodge Farm, Low Street, Kirkby Fleetham, North Yorkshire.

The planning application was **withdrawn**.

ZB26/00869/FUL: Replacement of existing dutch barn with new agricultural building to be used for livestock and storage.

Location: Green Gate Farm, Lumley Lane, Kirkby Fleetham, Northallerton North Yorkshire, DL7 0SL.

The planning application was **granted**.

8. Community Transport and Social Care

Community Transport

There is no action to report. The next Harbus meeting is due to take place in December.

Social Care

Hambleton Community Action will attend the Village Feast in August.

There was another successful outing to Helmsley Walled Garden. The next outing will be on 01 October 2026 at Bishop Auckland Castle and to Vinovia, the Roman fortress.

9. To review, approve and adopt policies

All policies have been uploaded to the Council central system and now follow the same template.

There has been no changes required since the last review, the Councillors approved to re-adopt all following policies and procedures:

- Burial Regulations
- Business Continuity Plan
- Community Emergency Plan
- Complaints Procedure
- Co-Option of a Parish Councillor
- Data Protection Policy
- Disciplinary and Grievance Arrangements

Signed.....

Chair

- Financial Regulations
- Freedom of Information and Publication Scheme
- GDPR General Privacy Notice
- GDPR Privacy Notice, Staff, Councillors, Role Holders and Volunteers
- Health, Safety and Welfare Policy
- Internet Banking Policy
- Standing Orders - KFF Parish Council
- Terms of References - Burial Authority
- Terms of References - Parish Council

10. Any Other Business

There was no any other business.

The meeting closed at 8:14 pm.

Date of Next Meeting: 17 September 2026.

Signed.....

Chair